

RANCHO SAN JOAQUIN HOMEOWNERS ASSOCIATION ARCHITECTURAL PROPERTY IMPROVEMENT APPLICATION

Please Print Clearly and Note: Upon receipt of this Application the Architectural Committee has thirty days to respond to your request. Email, Mail or Hand Deliver your application to the address on the bottom of Page 2.

Homeowner's Name

Property Address

Mailing Address (if different from property address)

Preferred Phone

Preferred Email

Forecast Start Date (after approval): _____ Forecast Completion Date : _____

CHECK ALL THAT APPLY FOR THIS PROJECT:

- | | | | |
|--|--------------------------------------|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Air Conditioner | <input type="checkbox"/> Door | <input type="checkbox"/> Lighting | <input type="checkbox"/> Slider Door |
| <input type="checkbox"/> Awning | <input type="checkbox"/> Front Gate | <input type="checkbox"/> Loft | <input type="checkbox"/> Tiling |
| <input type="checkbox"/> Balcony | <input type="checkbox"/> Furnace | <input type="checkbox"/> Rain Gutter | <input type="checkbox"/> Window |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Garage Door | <input type="checkbox"/> Screen Door | <input type="checkbox"/> Other _____ |

DESCRIPTION OF PROJECT: "See Attached" is unacceptable. An attachment can be included for additional details if necessary. Check Attachment included.

ALL MODIFICATIONS ARE TO BE SHOWN ON A SCALED PLAN AND ANY ADDITIONAL DRAWINGS OR CATALOG PAGES THAT CLARIFY THE PROPOSED MODIFICATION ARE REQUIRED. CITY PERMITS ARE TO BE PROVIDED.

NOTE: Plans that are approved are not to be considered authorization to change the drainage plan as installed by the developer and approved by the City of Irvine. Encroachment into the Common Area of the Homeowner Association's Property is denied unless approved by the Board of Directors. If plans are denied or modified a new Neighbor Statement must be submitted. Owner is responsible to comply with all building codes and laws for proposed modifications.

Home Modification Disclaimer Statement

I certify that I have read and understand all pertinent sections of the Association’s applicable CC&Rs and the Architectural Guidelines/Rules & Regulations. I believe that the information on this application, including the plans and any other attachments, are accurate and complete. I understand that I am responsible for the actions of my contractors and tradesmen.

I give permission to the Association to inspect the modification(s) during or after construction to verify conformance with the approval. I understand and agree that any failure to complete the project in accordance with the approved application, plans and schedule may result in reconstruction at my expense, additional fines and future action by the Association, as deemed appropriate by the Association.

Any legal fees associated with the creation of an Indemnity and its filing fees required for the modification are my responsibility to pay.

I understand that as the Homeowner (as well as any future Homeowners) I am responsible for maintaining this completed project. I understand that if my exclusive use common area has been altered or modified, the HOA is no longer responsible nor liable for repairs or maintenance in the future.

Property Owner’s Signature

Date

FOR ARCHITECTURAL COMMITTEE / BOARD OF DIRECTOR’S USE

The Improvement Application is:

___ **Approved** as submitted

___ **Approved** pending creation of an Indemnity (approximate cost to homeowner of \$750)

___ **Denied** for the following:

Architectural Committee Representative Signature

Date

WORK SHALL NOT COMMENCE WITHOUT RETURN RECEIPT OF THIS APPLICATION WITH THE ARCHITECTURAL COMMITTEE REPRESENTATIVE SIGNATURE. FAILURE TO OBTAIN WRITTEN APPROVAL PRIOR TO COMMENCING WORK MAY RESULT IN A FINE AND THE COST TO RESTORE TO ORIGINAL CONDITION.

EMAIL, MAIL or HAND DELIVER COMPLETED APPLICATION TO:
Email to: rsjARCApplcations@gmail.com
Mail or Hand Deliver to:
Donald Cotter, ARC Chairman
51 Montanas Este
Irvine, CA 92612



Date received

Facing, Adjacent and Impacted Neighbors Statement

The modification plans were made available to the following for review:

FACING NEIGHBOR:

Name Address Signature Date

FACING NEIGHBOR:

Name Address Signature Date

ADJACENT NEIGHBOR:

Name Address Signature Date

ADJACENT NEIGHBOR:

Name Address Signature Date

IMPACTED NEIGHBOR:

Name Address Signature Date

IMPACTED NEIGHBOR:

Name Address Signature Date

The above neighbors have seen the plans being submitted to the Architectural Committee for review. I understand that neighbor objections do not in themselves cause denial. However, the Architectural Committee may contact neighbors to review their comments, if necessary.

SUBMITTED BY:

Homeowners Name (please print)

Homeowners Signature

Property Address (please print)

Date

THIS STATEMENT MUST BE FILLED OUT AND SUBMITTED TO THE ARCHITECTURAL COMMITTEE WITH THE COMPLETED REQUEST FOR MODIFICATION. Failure to do so will result in a denial.