

**RANCHO SAN JOAQUIN HOMEOWNERS ASSOCIATION  
ARCHITECTURAL PROPERTY IMPROVEMENT APPLICATION**

Please Print Clearly and Submit to: **Community Design & Review, First Service Residential  
15241 Laguna Canyon Rd. Irvine, CA 92618**, email: [DesignReview.ca@fsresidential.com](mailto:DesignReview.ca@fsresidential.com)

Homeowner's Name (*please print*) \_\_\_\_\_

Property Address \_\_\_\_\_

Mailing Address (*if different than property address*) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Forecast Start Date (after approval): \_\_\_\_\_ Forecast Completion Date: \_\_\_\_\_

\*\*\*\*\*

**DESCRIPTION OF PROJECT:** \_\_\_\_\_

**LOCATION OF PROJECT:**

- |  |   |
|--|---|
| <input type="checkbox"/> Front                   | <input type="checkbox"/> Right Side (From Street) |
| <input type="checkbox"/> Rear                    | <input type="checkbox"/> Interior                 |
| <input type="checkbox"/> Left Side (From Street) |   |

**CHECK ALL THAT APPLY FOR THIS PROJECT:**

- |  |                                       |                                      |                                      |
|--|---------------------------------------|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Air Conditioner | <input type="checkbox"/> Rain Gutters | <input type="checkbox"/> Lighting    | <input type="checkbox"/> Screen Door |
| <input type="checkbox"/> Awnings         | <input type="checkbox"/> Fence/Wall   | <input type="checkbox"/> Pergola     | <input type="checkbox"/> Windows     |
| <input type="checkbox"/> Deck/Balcony    | <input type="checkbox"/> Garage Door  | <input type="checkbox"/> Patio Cover | <input type="checkbox"/> Spa_        |
| <input type="checkbox"/> Doors           | <input type="checkbox"/> Drains       | <input type="checkbox"/> Lofts       | <input type="checkbox"/> Other _____ |

**NOTE:** Lofts, if approved it can only be accessed from within the main interior of the unit, no access from the exterior of the building will be considered. City of Irvine permits required.

**PLEASE FILL IN DETAILS BELOW IF NOT SHOWN ON PLANS:**

Type of materials to be used: \_\_\_\_\_

Type of wood surfaces: \_\_\_\_\_

Color Scheme: \_\_\_\_\_

City of Irvine Building Permits Required? YES \_\_\_\_\_ NO \_\_\_\_\_ Comments: \_\_\_\_\_

Impacted Neighbor Statement Attached? YES \_\_\_\_\_ NO \_\_\_\_\_ Comments: \_\_\_\_\_

Are all existing modifications shown on plans? YES \_\_\_\_\_ NO \_\_\_\_\_ Comments: \_\_\_\_\_

Three Copies Attached? YES \_\_\_\_\_ NO \_\_\_\_\_ Comments: \_\_\_\_\_

Note: Plans that are approved are not to be considered authorization to change the drainage plan as installed by the developer and approved by the City of Irvine. The review is intended to consider aesthetic appearance of the drains, pipes and coring and other applicable aspects of drainage. If plans denied or modified a new Impacted Neighbor Statements must be submitted.

Owner may also need to acquire approval from the City of Irvine for permission to encroach within City easement. Furthermore, owner is responsible to comply with all building codes and laws for proposed modifications.

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**Home Modification Disclaimer Statement**

I/we certify that I/we have read and understand all pertinent sections of the Association's applicable CC&Rs and the Architectural Guidelines/Rules & Regulations. I/we believe that the information on this application, including the plans and any other attachments are accurate and complete. I/we understand that I/we are responsible for the actions of our contractors.

I/we understand that the Association will inspect the modification during and after construction to verify conformance with the approval. I/we understand and agree that any failure to complete the modification in accordance with the approved application, plans, and schedule may result in reconstruction at my/our expense, forfeiture of deposits, additional fines, and future action by the Association, as deemed appropriate by the Association.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

**FOR ARCHITECTURAL COMMITTEE/BOARD OF DIRECTORS USE**

the Architectural Application is:

\_\_\_\_\_ APPROVED as submitted

\_\_\_\_\_ APPROVED with the following changes and/or conditions: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ DENIED for the following reason(s): \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ DENIED Incomplete Submission. Resubmit to include: \_\_\_\_\_  
\_\_\_\_\_

Architectural Committee Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Architectural Committee Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Architectural Committee Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**WORK SHALL NOT COMMENCE WITHOUT RETURN RECEIPT OF THIS  
APPLICATION WITH ARCHITECTURAL COMMITTEE MEMBER SIGNATURES.  
FAILURE TO OBTAIN WRITTEN APPROVAL PRIOR TO COMMENCING WORK MAY  
RESULT IN A FINE AND THE COST TO RESTORE TO ORIGINAL CONDITION.**

**MAIL or E-MAIL COMPLETED APPLICATION TO:**

Email to: DesignReview.ca@fsresidential.com

Or by Mail to: Community Design & Review,

First Service Residential

15241 Laguna Canyon Road, Irvine, CA 92618

**RANCHO SAN JOAQUIN HOMEOWNERS ASSOCIATION  
ARCHITECTURAL PROPERTY IMPROVEMENT APPLICATION  
Facing, Adjacent and Impacted Neighbor Statement**

The attached plans were made available to the following for review:

Date Received

**FACING NEIGHBOR:**

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Name	Address	Signature	Date
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**FACING NEIGHBOR:**

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Name	Address	Signature	Date
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**ADJACENT NEIGHBOR:**

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Name	Address	Signature	Date
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**ADJACENT NEIGHBOR:**

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Name	Address	Signature	Date
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**IMPACTED NEIGHBOR:**

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Name	Address	Signature	Date
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**IMPACTED NEIGHBOR:**

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Name	Address	Signature	Date
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The above neighbors have seen the plans being submitted to the Architectural Committee for review. I understand that neighbor objections do not in themselves cause denial. However, the Architectural Committee may contact neighbors to review their comments, if necessary.

**SUBMITTED BY:**

\_\_\_\_\_  
Homeowners Name (*please print*)

\_\_\_\_\_  
Homeowners Signature

\_\_\_\_\_  
Property Address (*please print*)

\_\_\_\_\_  
Date

**THIS STATEMENT MUST BE SUBMITTED TO THE ARCHITECTURAL COMMITTEE  
WITH THE COMPLETED REQUEST FOR MODIFICATION AND PLAN**